

How to Access and Use NYP VPN.

NYP VPN will give you direct access to the NYP network.

You will need:

- Approved access to use VPN
- An active Duo account and mobile set up
- Installed Cisco client
- Active Broadband internet connection

Hospital employees and affiliated medical staff can gain a VPN Remote Access Password by completing a [System Access Form](#). (or go to the *NYP IT Portal- Systems Access- VPN Account Request*).

To Setup the DUO Mobile App on your phone:

1. Go to the Duo Self Service Guide [Duo Self Service Guide](#). If you have any issues please call the Service Desk at 212-746-4357 opt. 4 to set up your Duo Mobile Account.

To install the VPN Client on your computer:

1. Go to the website <https://sslvpn.nyp.org> and login.



The screenshot shows a web browser window with the address bar displaying 'https://sslvpn.nyp.org/'. The page content includes a blue header with the Cisco logo and the text 'DUO enabled'. Below this is a section titled 'NYP/CUMC VPN Service' which contains a login form. The form prompts the user to 'Please enter your username and password.' and includes a 'GROUP' dropdown menu currently set to 'NYP_VPN', 'USERNAME' and 'PASSWORD' input fields, and a 'Login' button.

2. Your login credential should be the following:

a. **USERNAME:** Your CWID.

b. **Password:** Your corresponding password used with your CWID that you use to login your machine.

3. Once you login successfully, there are 3 different ways you can now authenticate as well as change the device you use to authenticate. Below are the three authentication options available to (in order of ease of use):

a. **PASSCODE:** The easiest way to authenticate is to use a passcode generated by the smartphone app. To do this you simply press the key on your iPhone, Key on your Android, or the on your windows phone. The code expires after about 30 seconds so you want to make sure you push it right before you enter it into the passcode field. If you push the generate button and the code doesn't change, that means the code is current and can still be used.

b. **Duo Push:** This feature send a notification to your Duo Mobile App. Once you open the app you should see the request and you can click approve to enter. Once you hit approve you will be authenticated.

c. **Phone Call:** You can use this option to receive a phone call. Once you select phone call and login you will receive a phone call. Follow the instructions by pushing any button on your phone's keypad to enter.

4. After you successfully login, follow the prompts to download and install the Cisco AnyConnect Secure Mobility Client.

To login with the Cisco AnyConnect Client:

1. Once the client is installed, enter "sslvpn.nyp.org " in the DOMAIN box and click the CONNECT button.



2. You will then be prompted with a login page.

3. Your login credentials should be the following:

a. **Username:** Your CWID/Username.

b. **Password:** Your corresponding password used with your CWID/Username that you use to login your machine.

c. **Secondary Password:** Enter the code from your DUO Mobile App on your phone. (Code is below the New York Presbyterian name in the Duo Mobile App)

4. If the login is Successful, you will be granted access just as you would using the regular VPN (You will see a check mark next to the lock on the Cisco AnyConnect Client).